

**AIRPORT ADVISORY COMMISSION
MUSCATINE AIRPORT TERMINAL BUILDING
Monday, October 28, 2019 – 5:00 P.M.**

Minutes

1. Call to Order/Roll Call

Members Present: Steven Bradford, Steven Ellsworth, Nadine Brockert, Andrea Kreitner and Mohammad Pasha

Members Absent: None

Staff Present: Jodi Royal-Goodwin

Other Attendees: Mike Woerly of Carver Aero

2. Approval of Minutes: July 22, 2019

Steve Ellsworth moved to approve the minutes, Nadine Brockert seconded. All ayes, motion carried.

3. Discussion Regarding Hangar and Apron Project

Jodi Royal-Goodwin reviewed the discussion had at the preconstruction meeting attended by representatives of Bolton & Menk and SG Construction. The building is currently being designed by Erect-A-Tube, the contractor is anticipating initiating site work yet this fall, and with apron and vertical construction next spring. At the contractors request Commissioners reviewed color options and requested 3 sample sets.

4. Review and Discussion of AIP

Jodi Royal-Goodwin reviewed proposed updates to the Capital Improvements Plan that must be submitted to FAA next month. With the FAA's proposed funding of the full reconstruction of Taxiway A in 2020 there were no projects left in the queue. Bolton & Menk staff recommended the snow removal equipment building be added and possibly additional snow removal equipment. Commissioners suggested reconstruction of the taxiway between the existing hangars and additional hangars.

Jodi will provide this information to Bolton & Menk who will revise the AIP. When revised staff will send it back out to the Commissioners for review.

5. Update on Taxiway Reconstruction Project

The City has been informed the FAA believes it will be able to fund the full reconstruction of Taxiway A in 2020. This will fund 90% of all eligible expenses with a required 10% local match. It is anticipated construction on the reconstruction would start next August.

6. Other Business

- **Plow** – The plow truck is out for repairs, including the EGR sensor, estimated cost about \$5,000.
- **Runway Repair** – Given the timeline for the reconstruction of the taxi lane we will proceed with repairing the runway. Staff will check out the asphalt option and pricing and proceed accordingly.
- **Painting Old HNI Hangar** – There are funds budgeted for repainting the structure and Jodi will work with Stan O'Brien, Building and Grounds Supervisor, on the project, including, if the peeling paint can be removed or if the structure needs reskinned and identifying a vendor, maybe one that guarantees their work or using an epoxy coating.

Commissioners also requested we look at developing maintenance plans for the existing hangars – at least rows 1 and 2 and roofs. They'd also like a plan for sealing cracks and weed management on the apron. Jodi will include these goals in the FY2021 budget discussions.

It was requested that the wait list and upgrade list policies be discussed at the next meeting.

7. **Comments from Media or Public**

No comments were received.

8. **Adjourn**

Mohammed Pahsa moved to adjourn.